

|                    |               |                               |             |                         |
|--------------------|---------------|-------------------------------|-------------|-------------------------|
| NAME OF CONFERENCE |               | START DATE                    | END DATE    | # OF EVENT DAYS         |
| COMPANY NAME       |               | ON-SITE CONTACT NAME & NUMBER |             | ROOM/ BOOTH NAME/NUMBER |
| BILLING ADDRESS    |               | CITY & STATE                  |             | ZIP CODE                |
| DELIVERY DATE      | DELIVERY TIME | PICKUP DATE                   | PICKUP TIME |                         |
| ORDERD BY          | EMAIL         |                               | PHONE       |                         |

Advanced rates are available 10 days before show opening.  
 Email completed form to the Encore Representative listed above.  
 Once your form is submitted an Encore representative will contact you for an official order review and signature.  
 Labor, Sales tax, Loss damage waiver, and all necessary services will be applied.

| PROJECTION                       | QUANTITY | DAILY ADVANCED RATE | DAILY REGULAR RATE |
|----------------------------------|----------|---------------------|--------------------|
| LCD PROJECTOR (2000-4000 LUMENS) |          | \$425.00            | \$450.00           |
| PROJECTOR SUPPORT PACKAGE        |          | \$170.00            | \$200.00           |

| MONITOR               | QUANTITY | DAILY ADVANCED RATE | DAILY REGULAR RATE |
|-----------------------|----------|---------------------|--------------------|
| 24" MONITOR TABLE TOP |          | \$260.00            | \$285.00           |
| 43" MONITOR           |          | \$510.00            | \$550.00           |
| 46" MONITOR           |          | \$610.00            | \$650.00           |
| 55" MONITOR PACKAGE   |          | \$790.00            | \$850.00           |

| AUDIO                    | QUANTITY | DAILY ADVANCED RATE | DAILY REGULAR RATE |
|--------------------------|----------|---------------------|--------------------|
| POWERED SPEAKER PACKAGE  |          | \$273.00            | \$300.00           |
| COMPUTER AUDIO INTERFACE |          | \$65.00             | \$85.00            |

| COMPUTER       | QUANTITY | DAILY ADVANCED RATE | DAILY REGULAR RATE |
|----------------|----------|---------------------|--------------------|
| WINDOWS LAPTOP |          | \$225.00            | \$250.00           |
| MAC LAPTOP     |          | \$225.00            | \$250.00           |

| LIGHTING   | QUANTITY | DAILY ADVANCED RATE | DAILY REGULAR RATE |
|------------|----------|---------------------|--------------------|
| LEKO LIGHT |          | \$55.00             | \$75.00            |
| PAR LIGHT  |          | \$50.00             | \$75.00            |
| LED LIGHT  |          | \$80.00             | \$100.00           |

**RIGGING**

ALL RIGGING INQUIRIES WILL REQUIRE A RIGGING ADVANCE TO BE FILLED OUT. LINK IS <https://www.encoreglobal.com/rigging-portal/>

