

# EXHIBITORPACK

HENRY B. GONZÁLEZ CONVENTION CENTER  
SAN ANTONIO, TEXAS



THE RK CULINARY GROUP

***\*\*\*ORDERS MUST BE RECEIVED AND SECURED WITH A CREDIT CARD TWO WEEKS PRIOR TO THE START OF THE SHOW, OR A \$250.00 LATE FEE WILL BE APPLIED.***

## Welcome

On behalf of The RK Culinary Group, we welcome you to the dynamic Henry B. González Convention Center and the amazing city of San Antonio. Prepare to discover an incredible diversity of contemporary attractions, historic landmarks and virtually non-stop entertainment—all matched by our equally amazing options for award-winning cuisine!

The RK Culinary Group, the largest privately held culinary group in San Antonio, represents the talents of our city's finest catering professionals with over 70 years of renowned experience.

Our dedication to the most inspired selections, locally sourced whenever possible for authentic preparation and freshest flavor, matched by the highest standards of service make every event a success from start to finish.

Whatever your taste, event theme, or dietary requests, we have the perfect menu and ideal solutions to fit the occasion for any number of

guests. Quality preparation, exacting attention to every detail and presentation, and sensational cuisine has raised the bar for event dining that surpasses all others.

The distinguished professionals who comprise The RK Culinary Group understand what it takes to make great food—so please explore our extensive menu opportunities and let us know if you have any special needs or event considerations that require customized meal selections.

Our entire team is here to help and ensure your visit to the Henry B. González Convention Center is bold, bright, and the most beautiful experience on every level. We look forward to serving you soon!

# POLICIES AND PROCEDURES

## THE RK CULINARY GROUP (RKIII), LLC EXHIBITOR FOOD SERVICE

Please advise if a table is needed for service as well as the show colors so we can dress the table properly.

All prices quoted are subject to a 22% service charge and applicable sales tax.

**\*\*\*Orders must be received and secured with a credit card two weeks prior to the start of the show, or a \$250.00 late fee will be applied.**

Your credit card will be charged 72 hours prior to the start of your service for the total estimated amount plus a \$200.00 deposit.

All additional charges will be charged to the credit card on file.

A final invoice and receipt will be sent at the conclusion of the show.

We accept: Visa, Master Card, American Express or check made payable to:  
The RK Culinary Group, LLC

A Copy of the credit card and driver's license must accompany the Credit Card Authorization Form.

Please note when requesting specialty items, The RK Culinary Group will order and bill exhibitor for the exact amount requested.

All electrical needs must be arranged through the show's electrician.

## HENRY B. GONZÁLEZ CONVENTION CENTER EXHIBITOR SAMPLE & FOOD PROMOTION GUIDELINES

Exhibitors are permitted to use their own serving vessels (buckets, cups, bags) displaying their logo.

In the event that The RK Culinary Group cannot provide a specific product, the exhibitor must first obtain verification from the Catering Sales Staff. Once confirmed the Event Services Manager of the Henry B. González Convention Center must grant permission to bring in the specific product.

Distribution of individual pieces of hard candy or chocolate mints from any source is permitted.

Exhibitors may provide 2 ounces, or less, food product samples of their individual brand name products.

Exhibitors may provide 4 ounces, or less, non-alcoholic beverage samples of their individual brand name products.

Exhibitors may provide full-size food or non-alcoholic beverage samples of their individual brand name products. Corking fees will apply.

**Any exhibitor wanting to distribute alcoholic beverages must first receive permission from the show's management at least one week prior to the event. The Off Duty Police Office must be notified. It is up to their discretion whether or not an officer will need to be present. All product must be provided through the RK Culinary Group.**

Requests for permission to serve food and/or beverage samples outside of these parameters must be submitted in writing to the Event Service Manager. The written request must come from the customer (licensee), and must contain the name of the exhibitor(s) or sponsor(s), date, time, location, the product(s) to be served, and reason why.

# EXHIBITOR SERVICES

## FEES

### BOOTH DELIVERY

\$25 | DELIVERY

### RECEIVING & STORAGE FEE

\$250 | DAY

### CHINA FLATWARE

\$3.00 | PERSON

### ICE

\$15 | 10 LBS

### ATTENDANT FEE

\$150 | MINIMUM, FOR A 5-HOUR CONSECUTIVE PERIOD

\$30 | EACH ADDITIONAL HOUR

(SEE PAGE 8 FOR BARTENDER FEES)

## BEVERAGES

### COFFEE

Regular and Decaffeinated

\$72.50 | GALLON

### ASSORTED HOT HERBAL TEA

\$72.50 | GALLON

### ICED TEA

\$53 | GALLON

### HOT COCOA

\$72.50 | GALLON

### SODAS

\$4 | CAN

### LEMONADE

\$53 | GALLON

### AGUA FRESCAS

\$59 | GALLON

### FRUIT INFUSED WATER

Prickly Pear-Hibiscus

Watermelon-Mint

Pineapple-Strawberry

\$59 | GALLON

### BOTTLED WATER

\$4 | BOTTLE

### SELF SERVE WATER UNIT

\$85 | DAY

*Spring Water*

\$40 | 5 GALLON BOTTLE

ALL BEVERAGE SERVICES INCLUDE  
8 OZ. CUPS AND COCKTAIL NAPKINS.

ONE GALLON EQUALS APPROXIMATELY 18-20 SERVINGS

22% ADDITIONAL SERVICE CHARGE AND ALL APPLICABLE SALES TAXES

# EXHIBITOR SERVICES

## MACHINE RENTAL

NOTE: ELECTRICITY REQUIREMENTS WILL NEED TO BE MADE FOR ALL MACHINES THROUGH THE SHOW'S ELECTRICIAN.



### STARBUCKS COFFEE & HOT TEA SET-UP

Service includes Starbucks Coffee, Decaf Coffee, Tazo Tea Bags, sleeves, cups, sugar, creamers, stirs. (Flavored Syrups are an additional cost.)

BOOTH FLOOR SPACE REQUIREMENTS: 4'10" L x 2'5" W x 2'10" H  
POWER REQUIREMENTS: NO POWER IS NEEDED

\$250 | SET UP FEE

COFFEE, DECAF & HOT TEA, CUP SIZE: 12 OZ STARBUCKS CUPS WITH LID & SLEEVES

\$95 | GALLON

### MARGARITA MACHINE

Service includes 8 oz. disposable cups, cocktail napkins, margarita salt, stirrers, and fresh cut lime.

MACHINE HOLDS UP TO TWO (2) FLAVORS  
BOOTH FLOOR SPACE REQUIREMENTS: 36" L x 21" W  
POWER REQUIREMENTS: 120 VOLTS

\$500 | DAY

#### Margarita Mix Flavors

Classic Margarita, Strawberry, Mango, and Watermelon

MINIMUM OF 3 GALLONS PER ORDER

\$125 | GALLON

### SMOOTHIE MACHINE

Service includes 8 oz. disposable cups, cocktail napkins.

MACHINE HOLDS UP TO TWO (2) FLAVORS  
BOOTH FLOOR SPACE REQUIREMENTS: 36" L x 21" W  
POWER REQUIREMENTS: 120 VOLTS

\$400 | DAY

#### Smoothie Flavors

Peach, Strawberry, Mango, Strawberry-Banana

MINIMUM OF 3 GALLONS PER ORDER

\$100 | GALLON

### ANTIQUE POPCORN CART

Service includes bags and cocktail napkins.

BOOTH FLOOR SPACE REQUIREMENTS: 24" L x 40" W  
POWER REQUIREMENTS: 120 VOLTS

\$500 | DAY

#### Popcorn

One case contains 24 packages.

Approximately 15-18 servings per package.

\$200 | CASE

### COOKIE BAKING OVEN

Service includes disposable napkins and plates.

BOOTH COUNTER SPACE REQUIREMENTS: 21" L x 20" W  
POWER REQUIREMENTS: 120 VOLTS; 15 AMPS

\$500 | DAY

#### Cookie Options

Chocolate Chip, Oatmeal Raisin, Sugar

\$44.25 | DOZEN



### STARBUCKS ICED TEA SET-UP

Service includes 3 Types of Tea, Passion, Zen, Black Tea, Clear Cups with Lids, Sugar, Classic Syrup, Napkins and Ice.

BOOTH FLOOR SPACE REQUIREMENTS: 36" L x 21" W  
POWER REQUIREMENTS: NO POWER IS NEEDED

\$250 | SET UP FEE

#### Syrups

Classic and raspberry are included

CUP SIZE: 16 OZ STARBUCKS CLEAR CUPS WITH LID

\$95 | GALLON

ALL MACHINES REQUIRE AN ATTENDANT  
SEE PAGE 4 FOR ATTENDANT FEES

22% ADDITIONAL SERVICE CHARGE AND ALL APPLICABLE SALES TAXES

# EXHIBITOR SERVICES

## MACHINE RENTAL (CONT.)

NOTE: ELECTRICITY REQUIREMENTS WILL NEED TO BE MADE FOR ALL MACHINES THROUGH THE SHOW'S ELECTRICIAN.

### FREEZER

BOOTH FLOOR SPACE REQUIREMENTS: 59" L x 26" W | 25" L x 50" W  
POWER REQUIREMENTS: 120 VOLTS; 2000 WATT OUTLET

\$250 | DAY

*Ice Cream Bars*

\$5.50 | EACH

### ITALIAN ICE CART RENTAL

BOOTH FLOOR SPACE REQUIREMENTS: 25" L x 33" W  
POWER REQUIREMENTS: 120 VOLTS; 2000 WATT OUTLET

\$500 | DAY

*Italian Ice Flavors*

Mango, Watermelon, Strawberry, Lime

MINIMUM ORDER OF 100 SERVINGS

\$4 | 4OZ SERVING



### YOGURT MACHINE

Service includes full hopper of two flavors, cups, spoons and various toppings.

BOOTH FLOOR SPACE REQUIREMENTS: MACHINE IS 15 SQUARE FEET

POWER REQUIREMENTS: 220 VOLT / 30 AMP

\$1525 | INITIAL SET UP FEE

\$500 | ADDITIONAL DAY FEE

*Additional Gallons of Yogurt*

\$1000 | GALLON (220 Servings)



### OJ MACHINE

Service includes cups, lids, straws, napkins.

BOOTH FLOOR SPACE REQUIREMENTS: 70"H X 27"L X 21" W

POWER REQUIREMENTS: 120 VOLTS

\$400 | DAY

*Oranges*

\$100 | CASE

*Prosecco (\*Requires Bartender)*

\$30 | BOTTLE

MINIMUM ORDER OF SIX (6) BOTTLES

### TABLE TOP ESPRESSO MACHINE

Service includes 12 oz. disposable coffee cups, lids, stir sticks, assorted sugars, creamer, milk.

BOOTH COUNTER SPACE REQUIREMENTS: 21" L x 17" W

POWER REQUIRED: TWO-WIRE GROUNDED SERVICE | 220 VOLTS; 30 AMPS | (L1, L2, G) | NEMA L6-30P RECEPTACLE REQUIRED

\$750 | DAY

*Espresso Beverage Options*

Americano, Cappuccino, Caramel Macchiato, Latte, Mocha

5 flavored syrups included

MINIMUM OF 250 BEVERAGES SERVED

\$5 | BEVERAGE

### PRETZEL WARMER

Service includes disposable napkins and plates.

BOOTH COUNTER SPACE REQUIREMENTS: 20" L X 19" W POWER REQUIREMENTS: 120 VOLTS

\$500 | DAY

*Soft Pretzel*

\$52 | DOZEN

**ALL MACHINES REQUIRE AN ATTENDANT**

**SEE PAGE 4 FOR ATTENDANT FEES**

22% ADDITIONAL SERVICE CHARGE AND ALL APPLICABLE SALES TAXES

# EXHIBITOR SERVICES

## BAKERY ITEMS

### BAKERY FRESH COOKIES

\$44.25 | DOZEN

### ASSORTED PASTRIES

Cinnamon Rolls, Danish, Donuts

\$50.50 | DOZEN

### PECAN BROWNIES AND BLONDIES

\$48.50 | DOZEN

### ASSORTED MINICUPCAKES

\$52 | DOZEN

### PIE TIME

Mini and Classic Pies

Includes: Seasonal Fruit, Chocolate Pies

\$10 | SERVING

## HORS D'OEUVRES

### INDIVIDUAL VEGGIE CRUDITÉ SHOOTERS

Ranch Dressing, Blue Cheese Dressing

\$6 | EACH

### CHIPS AND SALSA

Corn Tortilla Crisps, Roasted Salsa, Green Salsa, Pico de Gallo

\$8.25 | PERSON

### PICNIC CHEESES AND CRACKERS DISPLAY

Domestic Cheeses, Crackers, Breadsticks, Green Grapes

\$8.25 | PERSON

### RK'S JALAPEÑO CHICKEN BITES

\$6 | EACH

### PULLED BEEF SHORTRIB EMPANADAS

\$6 | EACH

Additional Options Available Upon Request

SERVICE INCLUDES 6" DISPOSABLE PLATES AND COCKTAIL NAPKINS

22% ADDITIONAL SERVICE CHARGE AND ALL APPLICABLE SALES TAXES

# EXHIBITOR SERVICES

## BAR

### TEXAS WINE TASTING EXPERIENCE BECKER VINEYARDS

Becker Cabernet Sauvignon Reserve

Becker Chardonnay

Becker Viognier Reserve

Becker Tempranillo

**BARTENDER REQUIRED**

**MUST ORDER ALL (4) FOUR VARIETALS;**

**MINIMUM OF (2) TWO BOTTLES OF EACH VARIETAL**

\$35 | BOTTLE

### SAN ANTONIO BEER TASTING EXPERIENCE

**BARTENDER REQUIRED**

We recommend ordering (3) varietals of Local San Antonio Beer for a tasting. Please work with your AE to determine what is currently available. Most common brands are: Alamo Beer Company, Ranger Creek and Weathered Souls.

### WHISKEY TASTING

\$2000 | WHISKEY EXPERT AND SET UP

#### *Bourbon Whiskey*

Angel's Envy

\$160 | BOTTLE

Buffalo Trace

\$160 | BOTTLE

#### *Texas Bourbon*

Garrison Bros

\$200 | BOTTLE

#### *Scotch Whiskey*

Glenmorangie Quinta Ruban - 12 year

\$250 | BOTTLE

#### *Irish Whiskey*

Red Breast - 12 year

\$250 | BOTTLE

**NOTE:** Prices for alcohol subject to change based on availability

### LIQUID NITROGEN COCKTAIL & ICE CREAM BAR

*Frozen Cocktail and/or Ice Cream Bar Package Includes:*

Trained and licensed staff

LED bar and podium with ability to match company colors (LED only)

Disposable cups, spoons, and napkins

Up to two (2) flavors

**\*\*Ask About Our Special Package Pricing\*\***

**ALCOHOL MUST BE PURCHASED FROM THE RK CULINARY GROUP**

#### *Flavor Options*

Simply Lime Margarita, Chocolate Whiskey Ice Cream Cocktail, Peach Bellini, Sinfully Scotch Ice Cream Cocktail, Cranberry Cocktail, Strawberry Margarita, Amaretto Freeze, Piña Colada, or White Russian Ice Cream Cocktail

### HOSTED BAR IN YOUR BOOTH

Premium Cocktails | \$9.00 each

House Cocktails | \$8.50 each

Wine by the Glass | \$8.50 each

Imported Beer and Microbrew | \$7.50 each

Domestic Beer | \$7.00 each

Sodas and Bottled Water | \$4.00 each

**BARTENDER REQUIRED**

#### **BARTENDER FEES**

\$150++ per bartender for a 2-hr period

\$225++ per bartender for a 3-hr period

\$300++ per bartender for a 4-hour period

(\*) If your event falls into ½ hr. increments, the bartender fees will be rounded up to the next full hour charge.

**NOTE:** For Hosted Bars, we do recommend that you pre-determine either a budget for your bar or a maximum number of drinks to be served. Your bartender can check in with you as you get close to your maximum number. This will help ensure that your bar bill does not exceed your overall budget.



EXAMPLE OF WHISKEY TASTING BOOTH

22% ADDITIONAL SERVICE CHARGE AND ALL APPLICABLE SALES TAXES



# EXHIBITOR ORDER FORM &

## CREDIT CARD AUTHORIZATION



PLEASE RETURN THIS ORDER FORM & CREDIT CARD AUTHORIZATION FORM TO:

210.225.4535 | FAX 210.270.8260

THE RK CULINARY GROUP

Trade Show Name:			Show Dates:				
Location of Exhibits:		Booth Number:			Booth Name:		
Company Name:			On-Site Contact: [AUTHORIZED SIGNEE]				
Phone #:		Phone #:					
Cell #:		Cell #:					
Fax #:		Fax #:					
Email #:							
Date	Time	Quantity	Item	Table Needed	Attendant Required	Price Per Unit	Total
Sign for Authorization: _____						Sub Total:	
						22% Service Charge:	
						8.25% Sales Tax:	
						Additional Deposit: \$200.00	
						Grand Total:	

**PLEASE REMEMBER:**

\*\*\* ORDERS MUST BE RECEIVED AND SECURED WITH A CREDIT CARD TWO WEEKS PRIOR TO THE START OF THE SHOW, OR A \$250.00 LATE FEE WILL BE APPLIED.

ANY ADDITIONAL ORDERS WILL BE BILLED TO CREDIT CARD BELOW



**CREDIT CARD AUTHORIZATION FORM**  
**THE RK CULINARY GROUP**  
**900 E. MARKET ST SAN ANTONIO, TX 78205**  
**Phone: 210-225-4535 | Fax: 210-270-8260**

Please fill out the following information and fax or e-mail back allowing us to process your credit card payment request. Please fill out all areas of the form. The charge will appear from The RK Culinary Group for any of the services you may receive. Please note there will be a 4% convenience fee applied to your credit card charge.

I, \_\_\_\_\_ (client) hereby authorize **The RK Culinary Group** to charge my credit card as indicated on this form **and use for any outstanding balances due to the company.**

**CARDHOLDER INFORMATION:**

Name as it appears on card: \_\_\_\_\_

Credit Card Stmt. Address: \_\_\_\_\_  
Street / City / State / Zip Code

Phone Number: \_\_\_\_\_ (including area code)

Cardholder Signature: \_\_\_\_\_

Email Address for receipt verification: \_\_\_\_\_

**CREDIT CARD INFORMATION:**

VISA \_\_\_\_\_ MASTERCARD \_\_\_\_\_ AMX \_\_\_\_\_ DISCOVER \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVV2 Security Code: \_\_\_\_\_

Amount to be charge: \_\_\_\_\_

**EVENT INFORMATION:**

Event Order # \_\_\_\_\_ Date of Event: \_\_\_\_\_

Event Name: \_\_\_\_\_ Location: \_\_\_\_\_

Name to be Billed (invoiced): \_\_\_\_\_

Billing Address: \_\_\_\_\_  
Street / City / State / Zip Code